

Pre-Submittal Conference

**SC Resilient Coastal
Communities
Collaborative Program
D30-N048-PG**

September 24, 2024, 1:00 PM

Resilient Coastal Communities Collaborative Program

- **Funding** to provide technical assistance to 10 communities:
 - 10 risk and vulnerability assessments
 - Development of portfolios of resilience strategies
 - Connection to funding to implement plans & projects
- **Focus on:**
 - Nature-Based Approaches
 - Watershed Based Planning
 - Public Education and Awareness
- **A range of solutions that:**
 - Increase community resilience
 - Mitigate flooding & other hazards
 - Maximize fish and wildlife benefits
 - Reduce negative impacts to Watershed



Project Overview | SC RCCCP

NFWF/NOAA Funding:

- ✓ Salkehatchie Watershed
- ✓ \$300,000 for Assessments & Portfolios of Strategies/Solutions

State-Run Project:

- ✓ Project run by SCOR
- ✓ SCOR follows state procurement regulations.
- ✓ Utilize S.C. Office of State Engineers (OSE) Contracts
- ✓ Must follow S.C. OSE Bid Process

Project Description:

SCOR & SC Sea Grant Consortium seek to collaborate with 10 communities & a consulting firm to develop:

Risk & Vulnerability Assessments & Portfolios of Solutions:

- Form Community Action Teams in each Community/Area of Focus within the Salkehatchie Watershed
- Map Risks & Vulnerabilities for 10 Areas of Focus in the Salkehatchie Watershed
- Develop 10 Portfolios of Strategies & Solutions to Mitigate Flooding & Build Resilience in the Salkehatchie Watershed

Project Team & Leadership

Executing Agency: South Carolina Office of Resilience (SCOR)

Partners: SC Sea Grant Consortium, SC Beach Advocates

Karen Hardison (SCOR): Watershed Coordinator & Resilience Planning Specialist

Sophia Truempi (SC Sea Grant): Coastal Community Resilience Planning Specialist

Alex Butler, Resilience Planning Director – SC Office of Resilience

Bradley Craig, Hydrologist – SC Office of Resilience

Andrew White, GIS Manager – SC Office of Resilience

Landon Knapp, Coastal Resilience Program Manager – SC Sea Grant Consortium

Dr. Amanda Guthrie, Coastal Climate & Resilience Specialist – SC Sea Grant Consortium

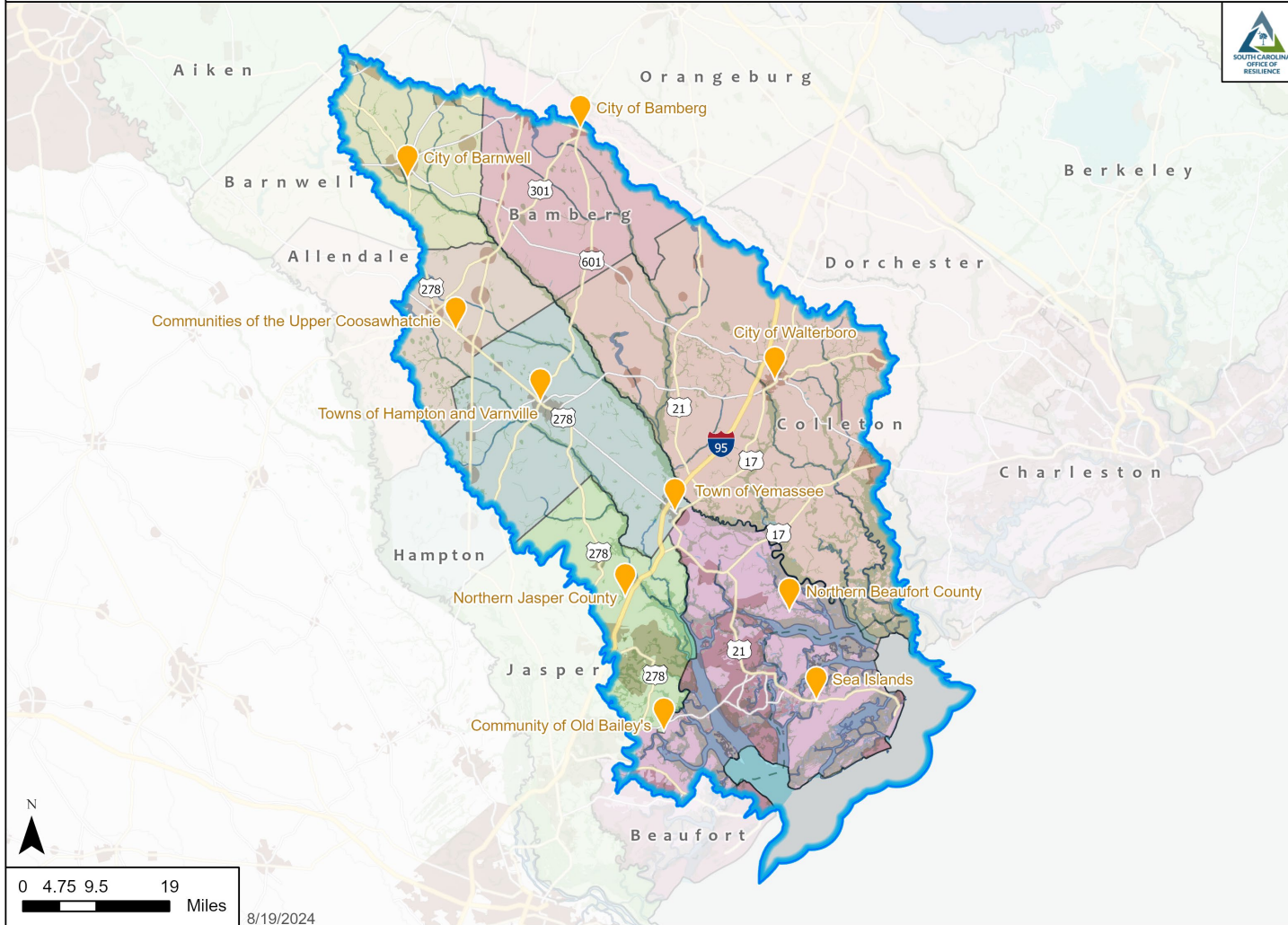
Ben Duncan, Chief Resilience Officer and Agency Head – SC Office of Resilience

Dr. Susan Lovelace, Executive Director– SC Sea Grant Consortium

Dr. Nicole Elko – SC Beach Advocates

Phil Gerald, P.E., S.C. Office of State Engineers (OSE)

NFWF - Salkehatchie Selected Communities



SALKEHATCHIE WATERSHED (PILOT/FOCUS): Areas of focus:

Upper Coosawhatchie Communities:
Focus: Allendale, Fairfax, and Brunson

Bamberg:
Focus: City of Bamberg

Barnwell:
Focus: City of Barnwell

Beaufort:
Focus: Sea Islands-St. Helena & Lady's Island
and Northern Beaufort Communities

Colleton
Focus: City of Walterboro

Hampton:
Focus: Hampton, Varnville, Yemassee

Jasper:
Focus: Old Baileys & Northern Jasper County

Procurement Overview | SC RCCCP

Scope of Work and Deliverables:

1. Report & formal briefing of all flood related data gathered to the South Carolina Office of Resilience’s Resilience Planning Department.
2. Report & formal briefing of field assessments and documentation of the conditions, settings, and locations of areas of concern identified by the Community Action Teams.
3. Strategy/Project Recommendations: develop and assess new strategies/solutions that will mitigate impacts from flooding and other hazards and increase community resilience.
4. Conduct the final deliverable and all-encompassing briefing within 240 days of contract award: see RFQ for specifics to be included in final written deliverables.

Consulting/Professional Services Procurement Anticipated Schedule	
RFQ Issuance	Monday, Sept 16, 2024
Non-Mandatory Pre-Submittal Conference	Tuesday Sept 24, 2024 @ 1:00 PM
RFQ Submittal Deadline	Monday, October 4, 2024 @ 3:00 PM
Review Firm Submittals	October 2024
Interview Selected Firms	October 2024
Negotiations and Contract Execution	October/November 2024
Est. Notice to Proceed	November 2024

Project Schedule | Resilient Coastal Communities Collaborative Program

Anticipated Project Schedule SCRCCCP	
Procure Consulting/Professional Services	October/November 2024
Firm begins research & review of all data	November 2024
Conduct field assessments & documentation of CAT input (120 days)	March 2025
Strategy/Project Recommendations (210 days)	Est. June 2025
Final Written Deliverables of 10 Risk & Vulnerability Assessments & Portfolios of Strategies/Solutions (240 days)	Est. July 2025

RFQ Questions & Responses | SCRCCCP

Q. Can you tell me if there is an estimated value or budget for this project? And if so what is it?

R. The budget for this project is \$300,000.

Q. May I obtain the RFQ for this project?

R. The RFQ can be obtained by following the link provided on the SE-210 form:

https://scbo.sc.gov/files/scbo/Revised%20SE-210%2C%20D30-N048-PG_0.pdf

Q. Section 3 Submittal information does not include language that a SF330 Package is required in addition to the proposal, however, SC Code 11-35-3220 indicates that a SF330 package is required, can this requirement be confirmed?

R. Yes. The language stating that a SF330 Package is required is located on the SE-210 form that the SCBO ad links to. Here it is for your reference: https://scbo.sc.gov/files/scbo/Revised%20SE-210%2C%20D30-N048-PG_0.pdf

Q. Will the community meetings be in person or virtual?

R. The community meetings will be in person in the areas of focus. The consulting firm will be required to be at 2 90-minute meetings (#2 and #3 for each community) for a total of 20 90-minute meetings.

RFQ Questions & Responses | RCCCP

Q. Can you please share additional details on the requested deliverable to summarize the research and analysis reviewed (e.g., written report, number of in-person briefings)?

R. Written report with descriptive assessments of the risks and vulnerabilities of each of the 10 communities/areas of focus in the Salkehatchie Watershed and descriptive listings of recommended viable strategies to decrease the risks and vulnerabilities at point of interest identified by each CAT.

Q. Is there an example deliverable that SCOR can share for requested research and analysis identified in scope item #4?

R. Not at this time. This will be developed collaboratively with SCOR, SC Sea Grant, the CATs, and the consulting firm.

Q. Does SCOR anticipate the need for additional Hydrologic & Hydraulic (H&H) modeling with data from First Street Foundation from their models or revisions to other existing H&H models to support evaluating existing conditions and strategy identification?

R. Not for these assessments.

Q. Does SCOR anticipate a separate report for each community, or can the selected consultant develop one report with an annex with each community's strategies/solutions?

R. A single report for the Salkehatchie Watershed with an annex with each of the 10 community's/areas of focus strategies/solutions is preferred.

RFQ Questions & Responses | RCCCP

Q. Will First Street Foundation be involved and if yes, how will they be involved?

R. First Street Foundation will not be involved. SCOR has a license for First Street Foundation data and will consider/analyze it as part of the risk and vulnerability assessments for each of the 10 communities/areas of focus.

Q. Have the community stakeholders already been identified in each community to participate in the planning process?

R. Most of the stakeholders have been identified and Community Action Teams are being formed in all 10 communities.

Q. Can you please expand upon the selected consultant's role and meeting preparation contribution for the two Community Action Team meetings that SCOR and SC Sea Grant Consortium personnel will be conducting?

R. Meeting 2: The consultant will be present at meeting 2 to participate in receiving community input on risks, vulnerabilities, concerns, goals, and priorities. The consultant will use this community input to develop alternative analysis and potential strategies to identified risk. Meeting 3: the consultant will be at meeting 3 to present strategies and solutions to the communities for the CATs to prioritize.

RFQ Questions & Responses | RCCCP

Q. Is the RFQ to be submitted via email only to Karen?

R. No. Per the RFQ posting, it can be submitted to: South Carolina Office of Resilience, Resilience Department at the following: • 632 Rosewood Drive, Columbia, SC 29201, Attention: Resilience Planning Department. salkehatchie@scor.sc.gov and karen.hardison@scor.sc.gov

Q. If we perform this phase of the project, will we in anyway be excluded from design services or other future work?

R. No. We confirmed with Phil Gerald at OSE this afternoon that a firm selected for this project will be able to bid on future services and work in the area as the assessments and portfolios of strategies produced during this project will be available information provided to all firms for future projects so there will not be a conflict or unfair advantage.

Q. SF330 or no – the RFQ doesn't list an SF330 but the 1 pager on SCBO does, there appears to be conflict between the two. Can you provide guidance on what we need to submit?

R. SF330 is required. There is no conflict. All of the requirements on both the OSE form SE-210 and the RFQ apply.

RFQ Questions & Responses | RCCCP

Q. How is the field assessment defined, and expectation for level of detail documenting existing conditions?

R. The field assessment will be a high level, broad overview of each community's/area of focus' main risks and vulnerabilities, specifically related to flooding concerns.

Q. Do you anticipate this being a fixed price (lump sum) contract or a cost plus fixed fee contract.

R. This is a fixed price (\$300,000) contract that will be paid in 4, 25% increments based on dates and deliverables noted in the RFQ.

Q. Is there flexibility in the timeline?

R. We are working within the parameters of the grant timeline. Final deliverables are due within 240 days of procurement. The final deliverable date is not flexible. Other timelines on mid-project deliverables may be flexible and negotiated as necessary.

Q. Are meeting 2 and meeting 3 planned to be one meeting each or several with each of the communities?

R. Meeting 2 and meeting 3 will be separate 90-minute meetings in each of the 10 communities, for a total of 20 contractor engaged meetings between November 2024 and May 2025 (out of the total of 40 CAT meetings facilitated by SCOR and SC Sea Grant between November 2024 and July 2025). Contractor total meetings=20.

RFQ Questions & Responses | RCCCP

Q. Just one electronic copy or a printed copy too? – also unclear with the RFQ listing just the electronic. There also appears to be some conflict between SCBO and the multi-page RFQ

R. There is no conflict. 1 electronic copy is preferred. If you want to submit a printed copy then the regulations as stated on the SE-210 apply (i.e. no more than 20 pages): “INTERESTED FIRMS SHOULD SUBMIT THE FOLLOWING: 1. A Current STANDARD FEDERAL FORM 330; 2. The Name and Contact Information, including Email, of a Primary Contact; 3. A Certification stating whether the Firm is a Resident of South Carolina (See SC Code § 11-35-3215); and 4. Response to Selection Criteria set forth in SC Code § 11-35-3220. PUBLIC NOTICES: All notices (Meetings, Selection for Interviews, Notice of Intent to Award) shall be posted at the following location: 632 Rosewood Drive, Columbia, SC 29201 LICENSURE: To be considered for selection, persons or firms must be properly licensed in accordance with the requirements of Title 40 of the SC Code of Laws, as amended at the time of resume submission. To submit confidential information, see Appendix I, OSE Manual, <https://procurement.sc.gov/manual>. In accordance with the South Carolina Green Purchasing Initiative, submittals cannot exceed 20 double-sided pages, including covers, which must be soft-no hard notebooks. The Standard Federal Form 330 is not included in this page count. All written communication with parties submitting information will be via email. Agency will accept submittals via email above (PDF file no larger than 10MB).”

Q. Given responses to questions and this meeting is there a possibility of extending the due date?

R. We have decided to extend the due date to **Thursday, October 10th, 2024 @ 3:00 pm.**

RFQ Pre-Submittal Conference | SC Resilient Coastal Communities Collaborative Program

RFQ Submittal Notes :

RFQ Submittal Deadline has been extended to **Thursday, October 10th, 2024 @ 3:00 pm**

Original deadline was Friday, October 4th, 2024

- ✓ Submittals must comply with requirements set forth in the SE-210 posted on DPS SCBO and Section 3 of the RFQ
- ✓ Late submissions will not be accepted

Pre-Submittal Conference Slides will be available on SCOR's website at: <https://scor.sc.gov/salkehatchie>

- ✓ Attendees may place email in chat if they would like a copy emailed directly

Questions?