

South Carolina Office of Resilience

Request for Qualifications for Indefinite Quantity Contract for Environmental Review Services for Counties Affected by Hurricane Helene-Area #3

D30-P003-PG

SECTION 1: GENERAL SCOPE

Overview:

The South Carolina Office of Resilience (SCOR) is soliciting Requests for Qualifications (RFQ) for qualified, consultant(s) to complete HUD compliant Tiered Environmental Reviews for the following counties affected by Hurricane Helene in South Carolina: Spartanburg County, Union County, Cherokee County, Laurens County, Newberry County, and Fairfield County. Environmental reviews for the above referenced counties as needed for disaster recovery and mitigation efforts resulting from Hurricane Helene. The State intends to use SC Disaster Relief and Resilience Funds and/or U.S Housing and Urban Development (HUD) Community Development Block Grant – Disaster Recovery (CDBG-DR) grant funds for projects related to damages associated with the Hurricane Helene disaster.

On September 26–27, 2024, Hurricane Helene moved through South Carolina and resulted in historic rainfall, winds, tornados, and other impacts. The extensive damage from Hurricane Helene, due to the path and speed of the storm, devastated multiple counties and led to loss of lives, residential, commercial, infrastructure, and agricultural damages in many of the northern, western, southern and central counties in South Carolina. On September 25, 2024, Governor Henry McMaster issued Executive Order No. 2024-24, declaring a State of Emergency in connection with Hurricane Helene. Pursuant to the provisions of Section 401 of the Robert T. Stafford Disaster Relief and Emergency Assistance Act, 42 U.S.C. §§ 5121–5207 (“Stafford Act”), and implemented by 44 C.F.R. § 206.36, on September 28, 2024, Governor Henry McMaster requested an Expedited Major Presidential Disaster Declaration the State of South Carolina. The Expedited Major Presidential Disaster Declaration was declared on September 29, 2024, and amended declarations have and will continue to follow.

As damage assessments continue, death tolls rise, and infrastructure continues to fail due to impact of Hurricane Helene, SCOR anticipates the need for recovery activities to include, but not limited to: residential repairs, residential replacements, voluntary residential buyouts and relocations, infrastructure, plans and studies, economic development, and agriculture. Accordingly, these activities will require environmental review. For the sake of time and planning, the State seeks experienced consultants, familiar with completing tiered environmental reviews associated with federally funded

disaster recovery activities. If U.S Housing and Urban Development (HUD) Community Development Block Grant – Disaster Recovery (CDBG-DR) grant funds are made available for the aforementioned activities, SCOR will use these tiered environmental reviews to satisfy the environmental requirements associated with CDBG-DR funds. Therefore, the environmental reviews must adhere to 24 CFR Part 58 requirements and follow all applicable HUD tiered environmental review guidance. Consultants must demonstrate the capacity to expand the scope of work, if deemed necessary. The Certifying Environmental Officer is Eric Fosmire, SCOR Chief of Staff and General Counsel.

Through this RFQ, SCOR expects to award Indefinite Quantity Contract(s) (IDQ) for up to 6 qualified firms. SCOR expects that the IDQ contract(s) awarded will have a maximum value for the two-year period. SCOR will negotiate with the consultant(s) per Delivery Order to establish the budget, deliverables and schedule for each assignment environmental review based on the scope of the work required. Over the two-year contract period, the combined Delivery Order budgets will not exceed the ceiling value established for the contract. The maximum value of services to be procured under an IDQ contract is \$300,000, and the maximum value of services to be procured under a single Delivery Order is \$100,000.

SECTION 2: SPECIFICATIONS

Scope of Work and Deliverables:

Through this RFQ, SCOR is soliciting qualifications from qualified organizations and individuals with experience providing environmental reviews and the following deliverables:

- HUD Compliant Tier I Broad Level Review Report (in accordance with 24 CFR Part 58).
- HUD Compliant Tier II template informed by the Tier I Report.
- Conduct all applicable initial consultations with regulatory agencies and interested parties.
- Conduct all required final consultations with regulatory agencies and interested parties following federal funding notification.
- Develop, publish, and/or distribute all applicable public notices in accordance with HUD requirements.
- Completed Tier II Site-Specific Environmental Reviews for identified sites.

The tiered review(s) should be evaluated for the appropriate level of review in accordance with HUD regulations at 24 CFR Part 50 and 24 CFR Part 58. Qualified organizations and individuals should demonstrate experience with providing environmental reviews and the following activities:

- Categorically Excluded Subject to (CEST) Environmental Reviews
- Environmental Assessment (EA) Environmental Reviews
- Tiered Reviews
 - Will involve scattered site single family residential structures
 - May involve scattered single-family rental structures
 - May involve scattered site multi-family structures
 - Will involve public infrastructure including stormwater
- Phase I and Phase II ASTM Environmental Site Assessments

Tiered reviews will belong to SCOR and will be made available to all vendors who may seek to offer a submittal for a subsequent CDBG-DR disaster recovery program, if any.

SECTION 3: SUBMITTAL INFORMATION

Submittal shall include, at a minimum, information required in the solicitation, responses to all selection criteria required by the SC Consolidated Procurement Code §11-35-3220, as amended (also, see Chapter 4 of the OSE Manual), and the following:

1. Firm's Unique Entity Identifier (UEI) generated by SAM.gov
2. Firm's staffing proposal for this project to include:
 - a. Staffing diagram; and
 - b. Names and resumes of staff working on the project,
 - c. Current workload capacity of each staff member working on the project,
 - d. Demonstrated capacity and capability to timely and simultaneously process multiple Environmental Reviews.
3. All subcontractor staffing proposal for this project
 - a. Subcontractor's UEI,
 - b. Staff name(s) and resume working on the project,
 - c. Current workload capacity of each staff member working on this project.
4. Firm's listing of completed environmental reviews performed within the last 5 years with Executive Summary. Include staff involved in the prior project.

Submittal Format:

Provide one (1) electronic copy and six (6) printed copies to the South Carolina Office of Resilience's Mitigation Department.

Printed submittals must be clearly labeled on the outside of the envelope with the following wording: **"D30-P003-PG: South Carolina Office of Resilience IDQ - Environmental Review Services for Counties Affected by Hurricane Helene - Area 3"**. All late submittals will be rejected. The South Carolina Office of Resilience is not responsible for late submissions caused by delays in mail delivery or a delay in any other method of delivery.

Print size shall be 12 pt. font minimum, on 8½ by 11 papers, double-sided and must include all the information required in this RFQ and may include any additional information that the A/E deems pertinent to the understanding and evaluation of its response.

Provide a cover page that includes Company Name, Address, Point of Contact (Email Address and Phone Number); D30-P003-PG South Carolina Office of Resilience IDQ – Environmental Review Services for

Counties Affected by Hurricane Helene – Area 3, UEI, Date of Submission, and include the signed certification below:

I certify that this submittal is made without prior understanding, agreement, or connection with any corporation, firm, or person submitting a response to this RFQ, and is in all respects fair and without collusion or fraud. I agree to abide by all conditions of the RFQ and certify that I am authorized to submit this response.

Authorized Signature (Print)

Authorized Signature w/ Title

E-mail Address

Submittal Deadline:

Deadline for submission: Wednesday, December 4th, 2024, at time 4:00 PM to the South Carolina Office of Resilience Mitigation Department at the following:

- 632 Rosewood Drive, Columbia, SC 29201, Attention: Mitigation Department.

SECTION 4: PRE-SUBMITTAL CONFERENCE

The State will conduct a virtual Non-Mandatory Pre-Submittal conference via Zoom as part of this process to provide additional project information and expound upon potential questions. This conference will be held on November 14th, 2024, at 1:00 PM to 2:00 PM at <https://us02web.zoom.us/j/81696399760?pwd=uyuvOKjCAXZ2mx8cON8gyEzwwWmVAC.1>.

Although attendance is not mandatory, all interested firms are strongly encouraged to attend. Any questions regarding this project must be submitted in writing via email no later than 4:00 PM on Tuesday, November 12th, 2024. Questions should be emailed to MIT_Infrastructure@scor.sc.gov. All submitted questions will be addressed at the pre-submittal conference.